



Terms and Conditions:

In adherence to our company policy and our commitment to transparency. *Travelaire Employment Services* has provided this disclaimer to set forth information about the program and mitigate potential issues or misunderstandings that may arise during participation.

Travelaire Employment Services (TES) **does not guarantee the approval of participant visas.** It is the applicant's responsibility to provide the most correct and complete information possible to our office for the purpose of the submission of their application to the US embassy for processing. Should the applicant intentionally or unintentionally provide fraudulent or incorrect information and it is discovered thereafter the applicant will be removed from the program immediately without any remittance of funds. *Travelaire Employment Services* is not responsible for clerical errors or incorrect information recorded and submitted to the US embassy. Approval of a petition does not guarantee that a visa will be issued to the applicant. We advise all applicants to only make travel plans once they have been issued a visa. All applicants are required to pay a registration fee and screening fee which includes the applicants interview, customer service coaching/training and professional consultations. All fees are non-refundable and non-transferable. **Applicants can request a refund only within the first 14 days** of admission minus screening and pre-processing fees by writing an email or hand delivering a signed and dated letter to our office. Refunds will be completed via bank transfer within 90 business days of the original request. There will be **NO PHYSICAL CASH REFUNDS AT OUR OFFICE.** If an applicant is deemed ineligible or does not meet the *TES* criteria, a letter will be emailed to the applicant with **NO REFUND** at the pre-processing level. **ONLY** funds paid during the processing level will be refunded in full along with an email/message of notification. *Travelaire Employment Services* endeavors to process applications accordingly and efficiently, however processing times may vary and delays may occur due to unforeseen circumstances such as but not limited to; changes in immigration policies, natural disasters or high application volume. The applicant must be available to respond to time sensitive matters. It is also the applicant's responsibility to immediately inform *Travelaire Employment Services* should any of their contact information change to ensure we have the most updated and correct information on file.

The duration of the US administrative processing will vary based on the individual circumstances of each case. If an applicant wishes to extend their stay while working in the US, they must communicate this to the contractor/employer at least 90 days prior to the authorized stay expiry date. Should the applicant remain in the US after the authorized expiry date they may be barred from future entry and subject to removal (deported) from the United States. Each applicant that is approved under the *Travelaire Employment Services Program* is advised to **return to Jamaica in the specified period outlined in their passport without exception.** Participants are encouraged to obtain appropriate insurance coverage for health, travel, and other relevant aspects. *Travelaire Employment Services* is not liable for any legal issues, accidents, illnesses or any other unforeseen circumstances that may arise during the program. *Travelaire Employment Services* will never sell an applicant's confidential information however it may be shared with a third party during the application process.

Travelaire Employment Services reserves the right to refuse services to any and all persons that are in violation of our terms and agreement. This includes but is not limited to unlawful behavior, threats or inappropriate conduct, harassment, acts of violence or vandalism, family members or friends demanding information or attempting to inject themselves into the client's application process. We are unable to share or disclose information regarding an applicant's status to anyone except the applicant for privacy purposes. *Travelaire Employment Services* will remove the applicant from the program if necessary and may seek to press charges to the fullest extent of the law; in such a case the legal matter would be handed over to the proper authorities for investigation and prosecution.



74 Main Street, Ochos Rios
St Ann, Jamaica UWI
Travelairejabis@outlook.com
876-631-1518 / 876-5458386

By participating in the *Travelaire Employment Services Work and Travel program*, the participant acknowledges that they have read, understood, and agree to the terms outlined in this disclaimer.

Travelaire Employment Services reserves the right to update/modify these terms as necessary at any given time.